

MINUTES OF A MEETING OF THE HRSC GENERAL COMMITTEE HELD THE CLUBHOUSE ON 14TH JULY 2025 AT 7 PM

Attendees: Mike Lowe (Commodore); Diana Best (Vice Commodore); Emma Broad (Hon Sec); James Norton (Rear Commodore Amenities); Peter Smith (Captain Safety Boat); Peter Wyatt (Captain Adult Sailing); Nick Reuter (Captain Dinghies); Marc Shepherd (Captain Juniors); Ben Rampley (Captain Moorings, Beach & Pontoon); Rowland Kirby (Captain Yachts); Fred Kearsley (Captain Water Activities)

Meeting Chaired by Mike Lowe, Commodore **Minutes by** Emma Broad, Hon Secretary

		Action
1.	Apologies for Absence Victoria Bolitho (Captain Social); Liam Johns (Captain Amenities); Chris Newman, (Rear Commodore Sailing); Peter Roe (Hon Treasurer)	
2.	Minutes of Previous Meeting (9th June 2025) The minutes of the last meeting held on 9 th June 2025 were submitted for approval. Proposed: James Norton Seconded: Nick Reuter Approved unanimously as a true and accurate record.	
3.	Matters arising from 14th April meeting ➤ Installation of Tide-Cam Action: Reviewing cost of tide-cam with Primary PC with consideration to band width availability. ➤ Pontoon: Long term plan for the replacement of fingers and pontoon floats to be developed Action: Timber works still to be carried out. Float replaced on one finger. Decision to be made on new fingers vs refurbished. Still on track with 30K budget. ➤ Fat Trap and kitchen improvements: Kitchen drain pipe replaced. Reviewing plans and price options for fat traps. Approx costs for manually cleaned £2,600; automated £3,600. Some work needed for trap to fit under sink. Action: Options for grease traps are being looked at along with fridges and other kitchen improvements ➤ Kitchen Update: A Kitchen Report was submitted by the Vice-Commodore and circulated to the Committee in advance. Key points were discussed including the EHO advisory visit which took place on 9th July. EHO will follow up with inspection and made a number of recommendations for kitchen equipment and staff training. Action: Recommendations for kitchen improvements and staff training to be actioned ➤ L'Aber Wrac'h Race 27th June 2025. The Commodore thanked everyone involved in the Champagne Party or such a successful event. ➤ Risk Management Consultation meeting on 31st July, 10.30 Action: Delay until convenient date in Sept ➤ Meeting with Helford River Gig Club Action: Invitation to Phil Badger to join the committee for a meeting at 6pm on Monday 8th September.	James James/Ben James Di/ James Mike Emma
4.	Falmouth Week – HRSC day Sunday 10th August ➤ Action: Liberty boat drivers needed. Confirm with Ian Tolchard visitor mooring availability or use fisherman's moorings if free Chris Hosken to be asked if he can collect tables and chairs. Next POFSA meeting, Monday 21st July. HRSC POFSA rep to attend.	Chris Newman

5.	Treasurer's Financial Report and Membership update Financial report: A Financial Report was submitted by the Treasurer and circulated to the Committee in advance. The Committee noted the contents. There were no actions raised. This is available to all members by requesting a copy from the Treasurer. Membership: Spreadsheet of 2025 new members with areas of interest circulated to Committee. Total membership currently stands at 995 members including 266 Joint and 259 Single.	
6.	Members Comments/Correspondence ➤ A query concerning dress code on the balcony following spell of hot weather was raised. The Committee agreed to monitor the situation and review if necessary. ➤ Barry Pickthall from Classic Boat and Sailing Today magazine interested in writing article on the club and it's history. Meeting to take place with Barry and trustees on Wednesday 16th July. ➤ Peter Watson re the progress of the Pontoon and Foreshore lease. Hon Secretary updated the Committee that revised HOTs had now been agreed and leases for review and signature are pending.	Mike Emma
7.	Membership applications approved since June meeting: Carolyn and Richard Cater (Joint); Michael & Diana Fleetwood (joint); Nicole Woods & Andrew Shelton (Joint) + (Junior); Ben & Elisabeth Edwards (Joint); Billy Atkins (Single); Mark Williams (Single); Peter Lund (Single);	
8.	Any other business May Cup, Sunday 20th July, 4pm ➤ Chris Hosken and Duncan Skingley to be race officers on Sea Viper. 4 safety boats needed. Action: Temporary membership forms to be online for non members Nick Reuter (Captain Dinghies) ➤ Still struggling for volunteers for committee and rescue boat duties. Dinghy park is now full. If holiday member asks to bring own dinghy one of the 6 lasers that the club owns could be moved into trailer park. Office to contact Captain Dinghies if any further enquiries for dinghy space come in. Action: Captain Juniors to find out how many lasers are used by juniors on Friday session. Peter Wyatt (Captain Adult Sailing) ➤ An Adult Sailing report was submitted by Peter and circulated to committee in advance. Key points were discussed including the need of a tender on the pontoon. Action: Jaffa to be moved onto pontoon and used as tender for Wayfarers. Marc Shepherd (Captain Juniors) ➤ A Junior Sailing Report was submitted by Marc and circulated to committee in advance. Key points were discussed including RYA Inspection booked for Friday 29th August. HRSC's affiliation with the RYA has lapsed. Cost of affiliation approx. £2,295 per annum. Action: Office to be informed of the need to renew RYA affiliation Office Report (submitted by Louise Munn): ➤ An Office Report was submitted by Louise and circulated to committee in advance. Key points were discussed including the need to move the date we release deep water moorings to members. Motion: To bring forward the date to October that deep-water moorings are offered to members. Proposed: Fred Kearsley Seconded: Marc Shepherd Approved unanimously ➤ Arrangements for CST bringing groups of school children to the club. The office has requested dates that this will be happening during that summer Action: Freya to be asked for a list of dates of school visits for the office.	Elise/Marc Marc Peter Marc/ Office Marc

	➤ The office has had a visit from Devon and Cornwall Police looking into crime and events occurring on the water . Action: Information for members on how to report any suspicious activities to be requested from Border Watch and signs made up asking members to report any unusual activity Fred Kearsley, Captain Water Activities ➤ Risk of liability associated with non-members using the club slipway and foreshore to launch paddle boards, kayaks etc. Concern was raised whether it is sufficiently clear that HRSC is a private members club, particularly to anyone accessing via the adjacent public car park. Action: Insurance company to be asked to clarify liability	Nick/Office Mike
9.	Date and Time of next Meetings: Monday 8th September and Monday 13th October 2025	

Reports submitted in advance:

1. Kitchen Report (Di Best)
2. Treasurer's Report (Peter Roe)
3. Adult Sailing (Peter Wyatt)
4. Junior Sailing (Marc Shepherd)
5. Office Report (Louise Munn)

Signed..... Date