

# MINUTES OF A MEETING OF THE HRSC GENERAL COMMITTEE HELD THE CLUBHOUSE ON 3<sup>RD</sup> NOVEMBER 2025 AT 7 PM

**Attendees:** Mike Lowe (Commodore); Di Best (Vice Commodore); Emma Broad (Hon Sec); James Norton (RC Amenities); Peter Wyatt (Captain Adult Sailing); Marc Shepherd (Captain Juniors); Fred Kearsley (Captain Water Activities); Peter Roe (Hon Treasurer); Peter Smith (Captain Safety Boat); Ben Rampley (Captain Moorings, Beach & Pontoon); Liam Johns (Captain Amenities); Rowland Kirby (Captain Yachts); Nick Reuter (Captain Dinghies)

**Meeting Chaired** by Mike Lowe, Commodore **Minutes by** Emma Broad, Hon Secretary

		Action
1.	<b>Apologies for Absence</b> Chris Newman, (RC Sailing); Victoria Bolitho (Captain Social)	
2.	<b>Minutes of Previous Meeting (13<sup>th</sup> Oct 2025)</b> The minutes of the last meeting held on 13 <sup>th</sup> Oct 2025 were submitted for approval. <b>Proposed:</b> Peter Roe <b>Seconded:</b> James Norton <b>Approved</b> unanimously as a true and accurate record.	
3.	<b>Matters arising from 8<sup>th</sup> Sept meeting</b> <ul style="list-style-type: none"> <li>➤ <b>Pontoon:</b> A work party is planned for 22 November. Works to include cleaning pontoon and finger floats, removing sections for repair, checking pontoon connections, and inspecting side channels. Initially only essential materials will be ordered (approx. cost £1,000) to cover priority repairs.</li> <li>➤ <b>Internet Upgrade:</b> Site visit from Wildanet Manager taken place. Connection fee of £49+VAT confirmed. Potential for Ferryboat to connect across.</li> <li>➤ <b>Coffee Vending Machine</b> Further discussion on the pros and cons. Good profit margin but machines do need someone to be responsible and looked after. Two companies that will service within 2hrs (one Cornish, one Nationwide). Size of machine approx. 50 cups per day.</li> <li>➤ <b>POFSA</b> - date of next meeting: Saturday 6<sup>th</sup> December</li> <li>➤ An approach to <b>Cadgwith Gig Club</b> re winter membership and storing Gig on dinghy park over the winter was made. No response to date.</li> <li>➤ <b>Trafalgar Night</b> was a great success and the Commodore thanked all those involved for their hard work in making it such an enjoyable evening.</li> </ul>	Ben/Liam
4.	<b>Electricity Contract - Update</b> EDF are continuing to claim an outstanding balance of £13,000. The case has been referred to the Ombudsman <b>Action:</b> Ongoing follow up with Ombudsman	Peter/Elise
5.	<b>Treasurer's Financial Report</b> A monthly Financial Report was submitted by the Treasurer and circulated to the Committee in advance. This is available to all members by requesting a copy from the Treasurer.	
6.	<b>Draft Budget for 2026</b> The Treasurer presented an early draft version .01 for the 2026 financial year. Following losses in 2024 and 2025, it is critically important the club returns to profit in 2026 otherwise by the end of that year reserves will be uncomfortably and unacceptably low. 2025 brought increased costs across the board with issues such as increased employer's NI and minimum wage requirements which also impact our suppliers. We have had to spend money on the kitchen as well as significant works this winter on the pontoon, slip, quayside and ramp.	

	The Committee agreed that we have to focus on increased revenue streams such as a membership drive and well as containing costs wherever possible.																																			
7.	<p><b>Memberships &amp; Moorings Fee Proposals 2026</b></p> <p>2026 fee increases were discussed at length by the Committee.</p> <p><b>Motion:</b> 2026 fee increases proposed as follows:</p> <p><b>Membership Fees:</b></p> <table><tr><td>Joint Membership</td><td>£285</td></tr><tr><td>Single Membership</td><td>£183</td></tr><tr><td>Cadet Membership</td><td>£ 50</td></tr><tr><td>Junior Membership (0-17 Years)</td><td>Free</td></tr></table> <p><b>Mooring and Berthing</b> <i>1st April to 31st October</i></p> <table><tr><td>Finger Berth</td><td>£430</td></tr><tr><td>Tender on Pontoon (under 3.25m)</td><td>£160</td></tr><tr><td>Sailing Dinghy Park Adult</td><td>£160</td></tr><tr><td>Sailing Dinghy Park Junior</td><td>£ 99</td></tr><tr><td>Canoes, Kayaks, Paddleboards</td><td>£ 88</td></tr><tr><td>Trailer Park Summer Storage</td><td>£ 88</td></tr><tr><td>Inflatable rack by office</td><td>£ 88</td></tr><tr><td>Drying Mooring (boats up to 22ft)</td><td>£650</td></tr><tr><td>Deep Water mooring - per 300mm</td><td>£ 43</td></tr></table> <p><b>Other Fees:</b></p> <table><tr><td>Use of Club Boats/Adult Sailing</td><td>£ 50</td></tr><tr><td>Junior Sailing Fee:</td><td>£ 88</td></tr><tr><td>Winter Membership (1<sup>st</sup> Oct to Easter)</td><td>£ 50</td></tr><tr><td>Temporary Holiday Membership <i>Max 2 weeks</i></td><td>£ 77</td></tr></table> <p>The Treasurer to be granted leeway to round up fees where appropriate</p> <p><b>Proposed:</b> Fred Kearsley <b>Seconded:</b> Peter Roe <b>Motion</b> approved</p>	Joint Membership	£285	Single Membership	£183	Cadet Membership	£ 50	Junior Membership (0-17 Years)	Free	Finger Berth	£430	Tender on Pontoon (under 3.25m)	£160	Sailing Dinghy Park Adult	£160	Sailing Dinghy Park Junior	£ 99	Canoes, Kayaks, Paddleboards	£ 88	Trailer Park Summer Storage	£ 88	Inflatable rack by office	£ 88	Drying Mooring (boats up to 22ft)	£650	Deep Water mooring - per 300mm	£ 43	Use of Club Boats/Adult Sailing	£ 50	Junior Sailing Fee:	£ 88	Winter Membership (1 <sup>st</sup> Oct to Easter)	£ 50	Temporary Holiday Membership <i>Max 2 weeks</i>	£ 77	
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8.	<p><b>Trustees and Committee liability for an Unincorporated Members Club</b></p> <p>The Secretary gave Committee members a brief explanation of the legal status of an unincorporated members’ club and the associated liabilities of being a Committee member.</p> <p><b>Action:</b> Committee and Trustee liability insurance under review</p>	Mike																																		
9.	<p><b>Autumn newsletter and 2026 Year Book: Committee Vacancies and By-law updates</b></p> <p>Committee members were advised that work had started preparing for the Autumn newsletter and 2026 Year Book.</p> <p><b>Action:</b> Everyone to submit their reports in good time and help with photos.</p> <p><b>Committee Vacancies for 2026 AGM:</b> Captain Safety Boats; Captain Moorings; Captain Yachts; Captain Social</p> <p><b>Action:</b> Bye-laws to be updated in time for 2026 Year Book</p> <p><b>Action::</b> A sub committee of Mike, Marc &amp; Liam to review the HRSC Rules and present proposed updates at the December General Committee Meeting for approval at the AGM in January.</p>	All  <																																		

	<ul style="list-style-type: none"> <li>➤ A Dinghy Report was submitted and circulated in advance. All dinghies now removed from dinghy park and winter maintenance will now start.</li> <li>➤ Out of 46 possible race days, 13 days were lost and in total 53 races took place. 26 different helms participated in the Summer Series.</li> <li>➤ In 2026 plan to hold a late summer dinghy regatta; possibly BH weekend.</li> <li>➤ <b>Border Force Talk</b> awaiting date to be confirmed in the New Year.</li> </ul> <p><b>Marc Shepherd (Captain Juniors)</b></p> <ul style="list-style-type: none"> <li>➤ A Junior Sailing Report was submitted in advance. Key points discussed including the DI Course provisionally booked for 4–8 April 2026. Three safety boats at St. Anthony for winter storage. Covers needed for Zodiac, Funyak, and Jaffa – approx. cost of £250.</li> <li>➤ Members were asked to provide any information on the HRSC trophies and to advise if any require engraving.</li> </ul> <p><b>James Norton (RC Amenities)</b></p> <ul style="list-style-type: none"> <li>➤ Emergency lighting to be priority before kitchen works. Cost approx. £500.</li> </ul> <p><b>Peter Roe (Treasurer)</b></p> <ul style="list-style-type: none"> <li>➤ PCI Compliance needs to be reviewed and updated as a priority</li> </ul> <p><b>Peter Wyatt (Captain Adult Sailing)</b></p> <ul style="list-style-type: none"> <li>➤ Wayfarers all now out the water and maintenance has started. 2025 has been a reasonable season with only a few evenings cancelled due to poor weather. In 2026 more Saturday Adult Sailing sessions to be organised.</li> </ul> <p><b>Fred Kearsley (Captain Water Activities)</b></p> <ul style="list-style-type: none"> <li>➤ Raised a query re the price of food for members holding parties at HRSC.</li> </ul> <p><b>Di Best (Vice-Commodore)</b></p> <ul style="list-style-type: none"> <li>➤ An updated social calendar was circulated in advance and key events discussed</li> </ul>	
9.	<p><b>Date and Time of next Meeting(s)</b></p> <p>Monday 8th December 2025 (subsequently changed to 1<sup>st</sup> Dec)</p> <p>AGM Friday 30<sup>th</sup> Jan 2026</p>	

Items submitted in advance:

1. Agenda
2. Minutes 13<sup>th</sup> Oct Meeting
3. HRSC Account Balance (*Peter Roe*)
4. Draft HRSC Budget 2026 (*Peter Roe*)
5. Draft HRSC Moorings & membership fees (*Peter Roe*)
6. HRSC Rules and Bylaws (*Emma Broad*)
7. Clubhouse refresh ideas (*Emma Broad*)
8. Winter Events 2025 (*Di Best*)
9. Captain Juniors Report (*Marc Shepherd*)
10. Adult Sailing Report (*Pete Wyatt*)
11. Captain Pontoons Report (*Ben Rampley*)

Signed..... Date .....