

MINUTES OF A MEETING OF THE HRSC GENERAL COMMITTEE HELD THE CLUBHOUSE ON 9TH JUNE 2025 AT 7 PM

Attendees: Mike Lowe (Commodore); Diana Best (Vice Commodore); Emma Broad (Hon Sec); Peter Roe (Hon Treasurer); James Norton (Rear Commodore Amenities); Peter Smith (Captain Safety Boat); Peter Wyatt (Captain Adult Sailing); Nick Reuter (Captain Dinghies); Chris Newman, (Rear Commodore Sailing);

Meeting Chaired by Mike Lowe, Commodore **Minutes by** Emma Broad, Hon Secretary

		Action
1.	Apologies for Absence Marc Shepherd (Captain Juniors); Ben Rampley (Captain Moorings, Beach & Pontoon); Victoria Bolitho (Captain Social); Rowland Kirby (Captain Yachts);	
2.	Minutes of Previous Meeting (12th May 2025) The minutes of the last meeting held on 12 th May 2025 were submitted for approval. Proposed: Chris Newman Seconded: Peter Roe Approved unanimously as a true and accurate record.	
3.	Matters arising from 14th April meeting ➤ Unofficial Landing: Action: Reviewing cost of tide-cam with Primary PC. Alarm Guard to quote for replacement of old cameras upgrading CCTV coverage by adding additional units. Regular cleaning of all cameras required. ➤ Action: Produce Monthly Sailing Calendar (see Flushing sailing club's website as example). ➤ RYA "Discover Sailing Day" on 24th May 2025. Very successful day with approx. 90 visitors. Commodore would like to repeat this in 2026 and possibly make this an annual event. ➤ Pontoon: Committee waiting on report from Walcon re following meeting with James Walters on recommendations and costs for pontoon float replacement ➤ Sewerage treatment: Pump chamber has been cleared. Received report from PFS Pumps Action: Review report from PFS and advise on recommendations ➤ HRSC grounds maintenance: Action: Work party to be organised to tidy up and trim. Lawn in front of flat needs mowing and hedge needs cutting and maintenance. Block drain reported.	James Chris Newman James James James
4.	Kitchen update; 2nd EPOS till; extra hours for Elise Ciaran has settled in well but reviewing timescale of running kitchen as his own business. Managing kitchen invoicing and additional staff pay has created considerable extra workload in office. Elise to have additional 7hrs per week. To be reviewed again in September. Motion: To purchase second EPOS till. Cost £397 + £99 per month. Proposed: Peter Roe Seconded : Di Best Approved unanimously. Action: Names on EPOS account to be updated. Notice period on length of lease of new till to be checked.	Peter Roe
5.	Recruitment and Staffing Ad placed on Indeed for chef with minimum one year's experience, but response was limited. One CV was received from a school leaver seeking kitchen experience. This candidate has since been given an opportunity and is currently working with Ciaran. Action: PR to speak to Ciaran re employing Jacob for summer season	Peter Roe

6.	L'Aber Wrac'h Race 27th June 2025 One more meeting to take place before event. A number of COGS boats have registered. French yachts to be offered one night's free mooring on Thursday 26th June. Contra arrangement for PB Level 2 training with Ian Tolchard being negotiated. Action: 60 bottles of Champagne to be purchased. Action: CN to advise Committee on date of next meeting. Mikey to be asked to supply ice for Champagne.	Di Chris
7.	POFSA update / reusable pint mugs No one from HRSC attended the last meeting on 17th May at Flushing SC. An email from POFSA expressing their disappointment has been received by the Commodore. Motion: To purchase 100 re-useable Falmouth Week plastic cups as a gesture of support as minimum order of 500 required by POFSA. Proposed: Peter Roe Seconded: Mike Lowe Approved on a majority vote	Mike
8.	Committee Vacancies; Co-opting Liam Johns and Mark Kearsley Motion: To co-opt Liam Johns as Captain Amenities and Fred Kearsley as Captain Water Activities: Proposed: Chris Newman Seconded: James Norton Approved unanimously.	
9.	Financial Report and Membership update Financial report: The monthly financial report was presented to the Committee and is attached as Appendix A. This is available to all members by requesting a copy from the Treasurer. Membership: Action: All non payers to be removed from membership database and informed membership has been withdrawn. Membership database to be cross referenced against bank income to produce accurate figures for next meeting. Action: Spreadsheet of 2025 new members with areas of interest to be circulated to Committee	Emma Peter Roe Emma
10.	Risk Management Consultation meeting Tuesday 17th June Meeting instigated by insurance company Action: To delay meeting until after RYA assessment on 29th August when many of the ground based risk assessments will have been completed. Contact for kitchen risk Di Best and buildings James Norton.	Mike
11.	Correspondence: i) Proposed affiliation with Helford River Gig Club (ref email 'HRSC – HRGC') Action: Invite Phil Badger to a meeting in September with the committee to discuss proposal in further detail. ii) Email from Bernard Smith (ref email 'Bill Smith – old charts') Action: CN to offer his old charts iii) Manaccan School has asked if they could park two cars in the HRSC car park from 10.45-3.30on Friday 20th June, Friday 4th July and Friday 11th July Action: request approved and ML to reply iv) Request from Phil and Roger Philpott to borrow HRSC rescue boat for cover at Coverack Gig Club regatta on Saturday 28th July. Action: Committee approved request with proviso Coverack has own insurance and Helm to have PB Level 2 certificate. Fuel used to be replaced.	Emma Chris Mike Marc Shepherd/ Peter Smith
12.	Membership applications for approval Received from: Chloe Marsland (Joint with existing member); David Munday (Single); Olivia Wheeldon (Single) + (2 Juniors); Viki Carpenter and Emma Grigson (Joint); Andrew Hack (Single) + (Junior); Hugh Brockman (Single); Daniel and Emma Stilitz (Joint); Olivia Desmond, (Single); Chris & Liz Knock (Joint); Nanette Briggs (Joint with existing member) Proposed: Nick Reuter Seconded: Peter Smith Approved unanimously.	

13.	Any other business Di Best (Vice Commodore) ➤ Action: Fly catcher to be up in kitchen in readiness for inspection on Wednesday ➤ Action: Plinth for glass washer to be ordered and installed James Norton (Rear Commodore Amenities); ➤ Fence on trailer park has collapsed Action: Post and rope temporary fencing to be installed ➤ Action: Balcony tables need to be repaired and/or replaced Peter Smith (Captain Rescue Boats) ➤ Sea Viper now on the water and working. 2 side windows and seat need replacing Nick Reuter (Captain Dinghies) ➤ 6 boats out on a regular basis. All club boats on dinghy park now have stickers. One dinghy space left plus kayak spaces. Peter Wyatt (Captain Adult Sailing) ➤ Lot of work needed to be done on Wayfarers over winter but finally getting out on the water Many thanks to Jonathan Cunliffe who has donated a tender. Created WhatsApp group for Adult Sailing and Rescue Boat Volunteers/Duty Mike Lowe (Commodore) ➤ Many thanks to Paul Randall for his technical expertise which has saved the club money and many hours of work on club boats over the winter. Also thanks to Ken Burley. ➤ Action: Bank accounts to have account holder names updated to ML, PR and EA only.	Di Di James/Liam James/Liam Peter Roe/ Mike
14.	Date and Time of next Meetings: Monday 14th July at 7pm	

Signed..... Date