

**MINUTES OF A MEETING
OF THE HRSC GENERAL COMMITTEE HELD THE CLUBHOUSE
ON 13TH April 2026 AT 7 pm**

Attendees: Mike Lowe (Commodore); Di Best (Vice Commodore); Peter Roe (Hon Treasurer); Emma Broad (Hon Sec); Peter Wyatt (Captain Adult Sailing); Nick Reuter (Captain Dinghies); Chris Emes (Captain Safety Boat); Fred Kearsley (Captain Moorings, Beach & Pontoon); Tom Parker (Captain Social); Chris Hosken, Captain Sailing

Meeting Chaired by Mike Lowe, Commodore **Minutes by** Emma Broad, Hon Secretary

		Action
1.	Apologies for Absence James Norton (RC Amenities); Rowly Kirby (RC Yachts); Liam Johns (Captain Amenities); Marc Shepherd (Captain Juniors);	
2.	Minutes of Previous Meeting The minutes of the last meeting held on 9 th March 2026 were submitted for approval. Proposed: Peter Wyatt Seconded: Nick Reuter; Approved unanimously as a true and accurate record.	
3.	Matters arising from March meeting ➤ EDF Dispute: Very positive outcome. EDF withdrew claim for £13,000 and sent a cheque for £1,900. Improves this years P&L by £15,000. The Treasurer thanked Elise for her diligence in getting the matter resolved. ➤ Dual Pricing Update: Alongside physical membership cards, club is implementing QR code system for members to use on phones via “Stacky” app. ➤ Special price beer for HRSC Falmouth Week day was discussed Action: Ask Brewery to sponsor a number of barrels of beer for HRSC day at FSW ➤ Insurance: Action: Full review of insurance compliance requirements needed	Ollie Peter
4.	Treasurer’s Monthly Financial Report A monthly Financial Report was submitted by the Treasurer and circulated to the Committee in advance. This report is available to all members by requesting a copy from the Treasurer. Bank balances are lower than 12 months ago, but club finances are broadly in line with expectations. There have been some issues with the coding for the membership DD payments which is now being resolved. Bar + catering income for first six months is up. Winter trading on Bar and Catering runs at a loss, approx. £25K, considered typical. Deep Water Moorings roughly £20K income and £20K expenditure on lease and maintenance. Action: Walcon invoice for floating pontoon parts hadn’t been seen/entered in QuickBooks; to be chased.	Peter
5.	Proposal for Credit Card Motion: That HRSC enters into a credit card agreement with Capitalontop for a business credit card and that the Hon. Treasurer be authorised to sign on the club’s behalf. Proposed: Peter Roe Seconded: Tom Parker; Approved unanimously	Peter
6.	Sailing Matters including: ➤ Discover Sailing Day 9th May: Nick Reuter and Peter Wyatt to take the lead. Action list for the day discussed with Committee. Actions: See Action List for Committee - Appendix 1 Action: Contact Rewind Radio (via intro from Tom) for local publicity. Also Radio Cornwall. ➤ Captain Juniors Report was circulated in advance. The report included that we have 32 applicants for Junior Sailing. Wash up will be on Fri 24th April with first sailing session 1st May. We now have 3 x RS Visions with new sails and fully operational, 5 x RS Fevas and 4 x Fusions; 6 x Optibats ➤ Pontoon/moorings update: Pontoon cleaned and new fingers installed. Timber delayed	All Peter

	but no immediate hazards. Roller replacement quote was deemed too high at £1,700–£1,800); plan is to refurbish existing roller with a lower-cost bracket and obtain another quote. Request approved to purchase a small secure storage box for tools/bolts/screws in the pontoon shed. Missing aluminium strips noted; tighter storage controls needed. Eight old fingers moved to Chris Broad's yard; plan to assess welding repairs needed and convert buoy ends to black cans. Dinghy park stainless wire replacement: eyes arrived; installation planned in coming weeks. Action: New "Escape ladder" signs and "Private Members Pontoon" signs to be installed; additional signage on hammerheads for members/visitors. Action: Obtain a second quote/plan for refurbishing the pontoon roller (bush/pin/bracket fix) rather than full replacement.	Fred Fred
7.	HRSC Fees for 2026 tbc including: Catamarans on Dinghy/Trailer Park Committee discussed outstanding fees for 2026 and agreed: ➤ Catamarans to be charged 1.5x monohull rate for dinghy park and trailer park; agreed to start in the autumn/winter storage period (unanimous). ➤ Replacement membership cards set at £5 (to cover admin and encourage care). ➤ Car park pass replacement fee remains £25 (as a deterrent to sharing/extra stickers), with office discretion for genuine losses. ➤ Storage in the sales shed discussed; £90 retained as a deterrent against dumping/abandoned items; plan for prominent "pay/go to office" signage and reporting items left behind.	
8.	GDPR Pack, Policy Updates & approval of Data Protection & Privacy Policy New GDPR/data protection pack was presented which includes data retention regulations, data breach log, annual compliance checklist, and required updates to the membership application form. Motion: To approve new combined Privacy and Data Protection Policy Proposed: Nick Reuter Seconded: Mike Lowe Approved unanimously The Committee was reminded to avoid storing personal data on home computers unless actively needed. Photography policy (especially for juniors) to align with Safeguarding Policy. Potential need for modern slavery/anti-slavery notice/policy raised. Email practice discussed for member emails (eg Adult Sailing), use bcc unless recipients have explicitly consented (committee communications are treated differently due to consent). Environmental policy: not a legal requirement but recommended Action: Sexual harassment policy required (new statutory duty) and a zero-tolerance notice for the noticeboard needed.	Emma
9.	Membership Applications Patrick Vivyan-Robinso (Single); Barbara and John Jones (Winter to Joint); William and Abigail Tindall (plus 3 Juniors); Georgi Morton and Hamish Berkeley (Joint); Rachel and Dave Grant (Joint); Jim and Karen Eyre (Joint); David Trelawney (Joint with Alison Trelawney), Sorcha Hitchcox and Chris Briggs (Joint)	
10	Members Correspondence Email received from Tom Coward thanking Ollie, Ciaran and his team for the service and food that was "just perfect" for his father's wake. A club member has been in touch about his book "The Reluctant Messenger" which is about his love of sailing and HRSC Action: Richard Palmer to be contacted to see if he would like to give a talk based around his book	Tom
11	Any Other Business: ➤ The boundary issue with Cornwall County Council was discussed Motion: To pursue purchase option of Trailer Park with CCC Proposed: Fred Kearsley Seconded: Chris Hosken Approved: Unanimously ➤ Reminder to Committee that members should not enter the kitchen.	

	➤ Ciaran to trial weekend breakfasts (July–August) run by kitchen team (breakfast baps, coffee/tea) ➤ Internet update: Wildernet connection expected by next week. ➤ Trestle tables: repeated borrowing is burdensome; explore purchasing; storage constraints noted; a rough per-table price range from £42 - £160. ➤ Talks/noise: hard-of-hearing members struggle with background/bar noise. Options discussed include curtains (fire-retardant fabric), acoustic boards, and a headset microphone/PA improvements; ➤ Pontoon tenders: a member complaint about tender congestion following damage to their dinghy. Action: Send monthly reminders to tender owners about bucket/fender use; monitor compliance on the pontoon. ➤ Action: Aerial/wire hanging down on balcony flagged as untidy/safety concern; reported to James to fix. ➤ Dinghy update: Two work parties completed. Trolley tags purchased. Sunken mooring line proposal dropped after review. First race held Sunday with three boats. Navy Laser donation (two boats) progressing. Action: Wayfairer being offered to be assessed ➤ Action: Masts/floorboards by office rack need moving to allow members to bring dinghies down; follow-up planned. ➤ Action: Clubhouse tidy up needed: weeds on balcony, pressure washing paths around club house and balcony tables. Hedges cutting. ➤ Captain Amenities report was submitted in advance. The report included: Action: Repainting and repair of the ladies' changing rooms emergency exit door frame, stairwell wall damage, and external wall at the balcony stairs (quoted at £220). Replacement of blown double glazing in the conservatory. Disposal of the old bottle fridge, with an estimated cost of approximately £120	Di Office Ollie James/ Liam Fred James/ Liam Peter Peter James/ Liam Liam
12.	Date and Time of next Meeting(s) Monday 11 th May and Monday 8 th June at 19.00hrs	

Appendix 1: Action List for Discover Sailing Day, 9th May

Items submitted in advance:

1. Agenda for April meeting
2. Minutes of March meeting for approval
3. HRSC Account Balances (*Peter Roe*)
4. Proposal Credit Card (*Peter Roe*)
5. Data Protection & Privacy Policy (*Emma Broad*)
6. Privacy Policy (short version) for Website (*Emma Broad*)
7. HRSC Fees for 2026 (*Emma Broad*)
8. Captain Moorings Report (*Fred Kearsley*)
9. Captain Juniors Report (*Marc Shepherd*)
10. List of required policies (*Emma Broad*)
11. April Social Events (*Di Best*)
12. Captain Amenities update (*Liam Johns*)

Signed..... Date